

Guidelines in the Composition, Qualifications, Term of Office, Procedures in the Nominations and Election of the Board of Directors

(Approved by the PAASCU Board of Trustees on February 22, 2019)

A. Composition and Qualifications of the PAASCU Board of Directors

1. The Board of Directors shall be composed of fifteen (15) members, wherein at least ten (10) members shall come from PAASCU member-institutions and at least two (2) but not more than five (5) members shall be independent trustees.

A trustee must:

- a. Be a person of moral integrity and one who upholds the core values of the PAASCU;
- b. Not have been convicted of any crime or for violating the provisions of the Revised Corporation Code;
- c. Have experience in the management of an organization.

In addition to the qualifications prescribed above, the Board member coming from member-institutions of the Association must be an administrator, or a faculty member who has previously been designated or is currently designated as an administrator, and has served as an accreditor for PAASCU.

An independent Board member, must be a practitioner from an industry, an expert from professional association, or is actively engaged in an administrative capacity in any institution with a stake in Philippine education. He/She must possess the appropriate and relevant skills, experience and knowledge in one or more fields of education, school management, administration, research, corporate governance, technical operation or other disciplines related to PAASCU's field and purposes.

No independent Board member shall be an official or employee of the government nor hold or be appointed to any government position or office. In the event that an independent member, during his/her tenure as such, accepts or is appointed to a government position or office, he/she shall be deemed to have forfeited or vacated his/her seat as an independent trustee of the Association, and such vacancy shall be filled in accordance with this by-laws.

B. Term of Office

1. Each elected Board member shall serve for a term of two (2) years and can serve for not more than three (3) consecutive terms.
2. In case of any vacancy, the replacement shall be elected during the next General Assembly. The elected replacement shall serve the unexpired term.

Valid reasons for vacancy may include the following: change in assignment that involves geographical considerations, incapacity or inability to serve as Board member as may be determined by the Board.

C. Procedures for the Nomination and Election of Board Members

1. Each PAASCU member institution is entitled to nominate eight (8) or seven (7) names for the corresponding vacant seats on the Board.
2. There should only be one (1) nominee from each institution.
3. A nominee must be qualified according to the published criteria for membership in the PAASCU Board.

The curriculum vitae of the nominee must be submitted to the PAASCU Nominations and Elections Committee on or before the deadline set by the Secretariat.

4. The Nominations and Elections Committee shall review all nominations and inform the qualified nominees through the Secretariat. The nominee must then signify in writing his/her acceptance of the nomination.
5. The nominee must be present during the annual General Assembly, specifically during the presentation of nominees and the election of the Board members.
6. Ballots will be issued only to those designated as official voting delegates of PAASCU member schools. The number of ballots is determined by the number of accredited programs.

7. Election of Board members will be done through secret ballots. The canvassing of election results will be supervised by the Nominations and Elections Committee. The elected Board members will be proclaimed before the end of the annual General Assembly.
8. The decision of the Nominations and Elections Committee on all matters pertaining to the nomination and election of the Board members is final.

D. Procedures for the Election of Board Officers

1. According to the PAASCU By-Laws, there are four (4) officers in the PAASCU Board of Trustees: (a) President; (b) Vice President; (c) Corporate Secretary; and (d) Treasurer. Board officers serve for a term of one year or until their successors have been elected and duly qualified.
2. The PAASCU Board officers shall be elected from the members of the Board during the Organizational Meeting of the Board.
3. The election of Board officers shall be done through secret ballots. The canvassing of results will be supervised by a member of the Nominations and Elections Committee.
4. The proclamation and oath-taking of the Board officers will be done during the Organizational Meeting.